

# Your Pay

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This section guides you in working with your Pay information in Wurk, such as paystubs, your next pay date and amount, how you are being paid through direct deposit, your tax deductions, and other withholding forms. Topics here are for anyone who uses Wurk as a general employee. If you are a Manager or Administrator, you should also see Related Topics.

If you're new to Wurk, start with Getting Started In Wurk topics.

Your pay is closely linked to your HR and time information in Wurk For example, your timesheets, assigned job title, cost center or department, pay rate, and any benefits or other deductions all roll into your paycheck.

## In this section...

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[Working With Your Direct Deposit Settings](#)

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### **Making the Most of Wurk: Paperless Paydays (Using Direct Deposit)**

We recommend "paperless paydays" as a best practice: to achieve paperless paydays, you should encourage your employees to opt for Direct Deposit. This provides the following advantages over printed, mailed checks:

<b>Advantages of Direct Deposit for Employers</b>	<b>Advantages of Direct Deposit for Employees</b>
Cost savings	Fastest method for depositing funds into your account
Reduced risk of check fraud and lost or stolen checks	Reduces time required for checks to clear
Greater control over payroll and payroll expenses	Reduces chances of lost or stolen checks
Timely payment of paychecks, even when employees are away	No extra time spent visiting banks or ATMs to deposit checks
Reduced bookkeeping because of immediate payments into employee accounts (no delays in cashing)	Payments can be divided automatically among designated employee accounts
Online transaction reports are available immediately	Typically no cost for direct deposit; many banks even offer free checking if you use direct deposit

If you do not see options for Direct Deposit, your Administrator may need to contact Werk Support ([support@enjoywurk.com](mailto:support@enjoywurk.com)) to have it enabled.

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